

## Department of Corrections

### Medical Director

Job Announcement Code(s): 20-02499

|                              |   |
|------------------------------|---|
| County(ies):                 | Dane  |
| Classification Title: / JAC: | PHYSICIAN MANAGEMENT 20-02499   |
| Job Working Title:           | PHYSICIAN MANAGEMENT  |
| Type of Employment:          | Full Time (40 hrs/week)   |
| Salary:                      | Salary for this position, with supplemental pay for board certification and management responsibility included, is up to \$142.81 per hour (approx. \$297,044 annually), depending on qualifications, plus excellent benefits. Pay upon appointment for current or former State employees may vary and will be in accordance with language in the Compensation Plan, Statutes, and Administrative Code. This position is included in pay schedule and range 50-51. A twelve month probationary period may be required |
| Special Qualifications:      | 1. Must maintain a current license to practice medicine in the State of Wisconsin. 2. Must maintain a current DEA number. 3. Must meet continuing medical education requirements for each biennium as established by the Department of Safety and Professional Services, Medical Examining Board. 4. Must maintain board certification in family practice or internal medicine.   |
| Contact:                     | Rebecca Schoormann, HR Specialist-Senior: <a href="mailto:Rebecca.Schoormann@wisconsin.gov">Rebecca.Schoormann@wisconsin.gov</a>  |
| Bargaining Unit:             | Non-Represented   |
| Area of Competition:         | Open  |
| Deadline to Apply:           | Open<br>Applications will be accepted until the needs of the Department have been met.  |
| Assessment Information:      | 31240 - 014 PHYSICIAN MANAGEMENT<br><a href="#">Preview Assessment</a>  |

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Are you ready to get away from the hassles of HMOs and filing insurance claims? Would you like to be part of a team addressing population health? Are you ready to apply your knowledge and leadership skills in a setting where you can make a difference in the lives of a vulnerable population? If so, we have an opportunity for you!

The [Department of Corrections](#) is looking for a qualified individual to fill our **Medical Director** position. Applications will be accepted until the needs of the Department have been met.

This full time position is based out of our Central Office on Madison's east side. [DOC Central Office](#) offers free parking and is only minutes away from Highway 30, Interstate 90, and Highway 151. We are also located along several Madison Metro bus routes.

#### ***We offer an excellent benefits package including...***

- No insurance billing/procedures
- Malpractice insurance covered by the State of Wisconsin and defended by DOJ
- Health insurance plans available to meet your needs at low monthly premiums
- Immediate coverage under the Wisconsin Retirement System
- Sick leave. Unused sick time can be converted to extended health care benefits upon retirement
- 120 hours annual paid vacation
- 36 hours annual paid personal days
- 9 paid legal holidays per year
- Supplemental retirement savings program

#### ***Want to make a positive difference in the lives of others? Consider the Wisconsin Department of Corrections.***

We are focused on public safety through the custody and supervision of offenders. Employees working in the Department of Corrections have the opportunity to positively impact the lives of those in our custody

through careers in a variety of fields. DOC uses cutting-edge research and an evidence-based approach to drive service and program delivery, which allows employees to be part of an agency that has a real impact on the people of Wisconsin.

### **Position Summary:**

The Medical Director directs the medical, mental health, dental, pharmaceutical and optometric programs for offenders in the Division of Adult Institutions, and the Wisconsin Correctional Center System, and assists as needed with similar functions in the Division of Juvenile Corrections and the Division of Community Corrections. This position supervises the permanent, LTE, and agency Dental Director, Mental Health Director, Pharmacy Director, four Associate Medical Directors (AMD), dietitians, and physical therapists. Via the Associate Medical Directors and Mental Health Director, the position indirectly supervises all primary care and psychiatry physicians and APNPs practicing in institution and center settings in the Department.

This position directs the scope of health services provided to offenders through: 1. Assisting in determination of drugs to be listed in the Bureau Formulary for practitioners to prescribe; 2. Assisting in determination via prior authorization of all non-emergency surgical procedures and highly specialized care provided to the 23,000+ offenders covered by health services within the Department; 3. Directly and indirectly monitoring care delivery of practicing physicians, psychiatrists, and mid-level practitioners through yearly reviews of performance and additionally as needed; 4. developing, implementing and approving of policies/procedures and protocols concerning the medical care of offenders; 5. Working with the EMR team for development of process that will promote best practice This position also acts as the liaison with off-site care providers/ health systems in determining adequacy and appropriateness of service delivery and works with the Department of Justice in medical malpractice cases filed against the Department. This position, through the determination of the level of care given offenders, has the authority to recommend commitment of a significant portion of the Bureau's resources.

### **Special Notes:**

Applicants must be legally entitled to work in the United States (i.e., a citizen or national of the U.S., a lawful permanent resident, an alien authorized to work in the U.S. without DOC sponsorship) at the time of application. The Department of Corrections will conduct criminal background checks on applicants prior to selection. Upon hire, all new DOC employees are subject to fingerprinting.

The Department of Corrections may conduct pre-employment drug screens. Any applicant who is offered employment in a position which requires a pre-employment drug screen must pass the screen as a contingency to employment. Applicants who fail or refuse the drug screen will not be given further consideration for employment.

For more information about healthcare careers with the Wisconsin Department of Corrections, please click [here](#).

### **Special Requirements:**

- Must maintain a current license to practice medicine in the State of Wisconsin.
- Must maintain a current DEA number.
- Must meet continuing medical education requirements for each biennium as established by the Department of Safety and Professional Services, Medical Examining Board.
- Must maintain board certification in family practice or internal medicine.

### **Qualifications:**

- Skill in program planning, setting goals and objectives, establishing work plans for effective program implementation.

- Experience in a medical specialty such as family practice, internal medicine, public health relevant to planning and implanting effective correctional health medical services.
- Experience in strategic management, continuous quality improvement (CQI) and supervisory techniques.
- Skill in effective communications orally and in writing with the public, professional organizations, government agencies and legal representatives.
- Skill in establishing and maintaining effective working relationships with individuals at all levels department wide, in a wide variety of organizations and with different backgrounds, concerns and viewpoints.
- Skill in employee coaching techniques for continuous employee development.
- Extensive knowledge and skills in managed health care delivery systems.
- Knowledge of fiscal management in large, complex organization.

### **How To Apply:**

Interested applicants will apply on-line via [Wisc.Jobs](#). Click on "Log In" to access your existing Wisc.Jobs account, complete a Job Search for keyword 20-02499, and click on "Apply Now". Applicants new to Wisc.Jobs will need to create a new account to complete an initial application and then apply on-line.

After you have successfully finalized your application, you will receive an email confirmation. This information will also appear in your Wisc.Jobs job cart. If you do not receive an email, you may not have finished all of the steps correctly.

*Permanent classified state employees who are eligible for consideration (transfer, voluntary demotion, or former employees as a reinstatement) must complete the application process in order to be considered.*

*Please use the following link:*

[http://wisc.jobs/public/job\\_view.asp?annoid=103273&jobid=102787&org=410&class=31240&index=true](http://wisc.jobs/public/job_view.asp?annoid=103273&jobid=102787&org=410&class=31240&index=true)